

POSITION POSTING

Position Title: Maintenance Mechanic

Posting Date: February 23, 2023 until filled

Salary Range: \$35,880.00 to \$45,792.00 based on experience and skill set

Point of contact: Pancea Lewis
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Nature of Work:

This is skilled routine and preventive maintenance work performed for the Sumter Housing Authority. Incumbents are responsible for a variety of maintenance repair assignments depending upon seasonal and workload demands. They also assist with determining routine and preventive maintenance needs in and around Housing Authority properties. Activities associated with the job include performing skilled repair activities in carpentry, appliance repair, electrical repair, plumbing repair, sheet rock repair, HVAC repair and maintenance, painting and related preventive maintenance activities. Incumbents also perform minor landscaping duties and assist with preparing vacant apartments for occupancy when necessary and are subject to being called out in the event of maintenance emergencies. Job related duties require thorough knowledge and experience in the construction and maintenance trades, strong interpersonal and organizational skills, the ability to follow established policies and procedures and sufficient strength and agility to perform the physically demanding aspects of the job in a variety of weather conditions. Job performance is evaluated by the Maintenance Supervisor through review of the quality and timeliness of completed job assignments, ability to interact effectively with co-workers, residents and the public, knowledge of routine and preventive maintenance activities and the ability to consistently adhere to established policies and procedures.

Starting salary will be based on experience.